



Design Request Form

BUILDING DISCRPTION
Type: New Construction (Roof) Retrofit (Roof) Retrofit (Interior) Other _____
Safety System Design Type: Suspended Access Rooftop Access (Active System) Guardrail (Passive System) Overhead Fall Protection Other _____

PROJECT INFORMATION	
Project Name:	
Site Physical Address:	
Customer Contact Info:	
Job ID:	
RTA Representative:	Lead Source:

Design			
Is Rooftop Anchor needed to provide design of systems?			Y or N
IF YES	Please specify what you plan to do with the systems:		
	Window Cleaning HVAC/Mechanical Other (please explain) _____	Gutter/Drain Maintenance Security Cameras	Lighting Complete Access (Guardrail)
IF NO	Please specify which systems you are requiring:		
	Roof Tie-off Anchors Wall Tie-off Anchors Fall Restraint Anchors Custom (please explain) _____	Davit Arms Outrigger Beams Horizontal Lifeline	Rail (Fall Protection) Guardrail (Fixed) Guardrail (non-penetrating)

Building Information			
What is the roof deck/structure made of?			
Concrete; Depth _____	Metal Deck on I-Beams	Wood Deck; Depth _____	
Post Tension; Depth _____	Metal Deck on Open Web Joists	Sloped Deck: ____:12	
Prefab Concrete	Standing Seam Metal Deck		
Other (please explain) _____			
Insulation Depth (if applicable): _____			
What type of underside roof deck access is there?		Hardcap/Drywall	Suspended Ceiling
Notes: _____		Full Access	

Documentation		
Architectural & Structural drawings are necessary in order to provide accurate layout and detail drawings. Please specify what you are able to provide for your building:		
Full Architectural Set	Architectural Drawings of each roof level	Building Elevations
Full Structural Set	Structural Drawings of each roof level	Roof Details
CAD File	Revit File	

Findings, Comments, & Restrictions
Please provide any notes about the roof systems here.